

PRESIDIO BOWL ENTIRE CENTER RENTAL RESERVATION CONTRACT

In order to reserve the entire Presidio Bowling Center, we require a **NON-REFUNDABLE** reservation deposit, which will be credited to your event's account. The deposit amount is equal to the first hour rental plus first hour food and beverage minimum. Should a change or cancellation be necessary, a **minimum of TWO WEEKS** advance notification will be required. Your deposit will be credited to a future event or you will receive house credit. No changes in date or time will be permitted within two weeks of event date. Failure to show-up for an event will result in forfeiture of deposit. **I acknowledge the change and cancellation policy.** _____ (initials)

ABSOLUTELY NO OUTSIDE BEVERAGES MAY BE BROUGHT INTO THE BOWLING CENTER. THE ONLY EXCEPTION WILL BE FOR WINE AND CHAMPAGNE WHICH IS SUBJECT TO A CORKAGE FEE OF \$20 PER 750ML OR EQUIVALENT. THIS POLICY WILL BE STRICTLY ENFORCED. _____ (Initials)

1) Today's Date: _____

2) Name and/or Organization: _____ Contact Person: _____

3) Email Address: _____

4) Daytime Phone: _____ 5) Evening Phone: _____ 6) Fax: _____

7) Date of Event: _____ Day: _____

8) Time of Event: From: _____ To: _____
Please choose your time carefully, as you will be charged for the scheduled time. Parties arriving late will not receive extra time. Your reservation will only be held until your deposit is exhausted. _____ (Initials)

9) Approximate Number of Guests: _____

10) Rate: _____ # 1 **Monday – Friday before 5PM (Except November through April)**
(Two Hour Minimum)
\$825.00 per Hour plus a minimum of **\$350 per Hour** for food and beverage.
Minimum Reservation Total=\$2350
Sales tax is not included and does not count toward the minimum food and beverage requirement. 8.5% sales tax will be added to all food and beverage purchases.

_____ # 2 **Saturday, Sunday and all days November through April before 5PM (Two Hour Minimum)**
Sunday through Tuesday after 5PM
(Three Hour Minimum- Events less than 4 hours in duration may not start between 6:15 PM and 8:45 PM)
\$925.00 per Hour plus a minimum of **\$650 per Hour** for food and beverage.
Minimum Reservation Total-Two Hours=\$3150 Three Hours=\$4725 Four Hours=\$6300
Sales tax is not included and does not count toward the minimum food and beverage requirement. 8.5% sales tax will be added to all food and beverage purchases.

_____ # 3 **Wednesday through Saturday after 5PM**
(Four Hour Minimum)
\$1025.00 per Hour plus a minimum of **\$800 per Hour** for food and beverage.
Minimum Reservation Total=\$7300
Sales tax is not included and does not count toward the minimum food and beverage requirement. 8.5% sales tax will be added to all food and beverage purchases.

11) Catering:-----
The Presidio Bowling Center allows your event to have food catered with an additional fee of \$15 per guest. In addition, you must meet the minimum food and beverage charges from the appropriate section above. Your caterer must provide evidence of insurance naming Presidio Bowling Center, Inc. as also insured. No alcoholic beverages may be brought in or provided by the caterer. Wine and Champagne may be brought in with a corkage fee of \$20 per 750ml bottle or equivalent. Any corkage fees will count towards minimums. Your caterer is welcome to use our kitchen facility, but will only have access to the area 30 minutes before the scheduled start of your event. We recommend scheduling a walkthrough with your caterer before your event.

Minimum Reservation Total (# of hours x rate including minimums): \$ _____ + 8.5% sales tax on F&B

I acknowledge the minimum reservation total: _____ (initials)

Full Payment is due at the end of the event: _____ (initials)

Deposit Amount Received: _____ Cash _____ Check # _____ CC Last 4 _____

Bowling Center Signature: _____ Date: _____

Contracts returned by email or fax are not valid until received with applicable deposit, verified, signed and dated by the Presidio Bowling Center. No contract is valid without a Presidio Bowling Center signature. No phone reservations. I have read and agree to abide by all of the terms and conditions of the above contract.

Customer Signature: _____ Date: _____